

NEXINEO

# **NEXIBOARD USER MANUAL**

BECOME FAMILIAR WITH THE CONSOLE FEATURES

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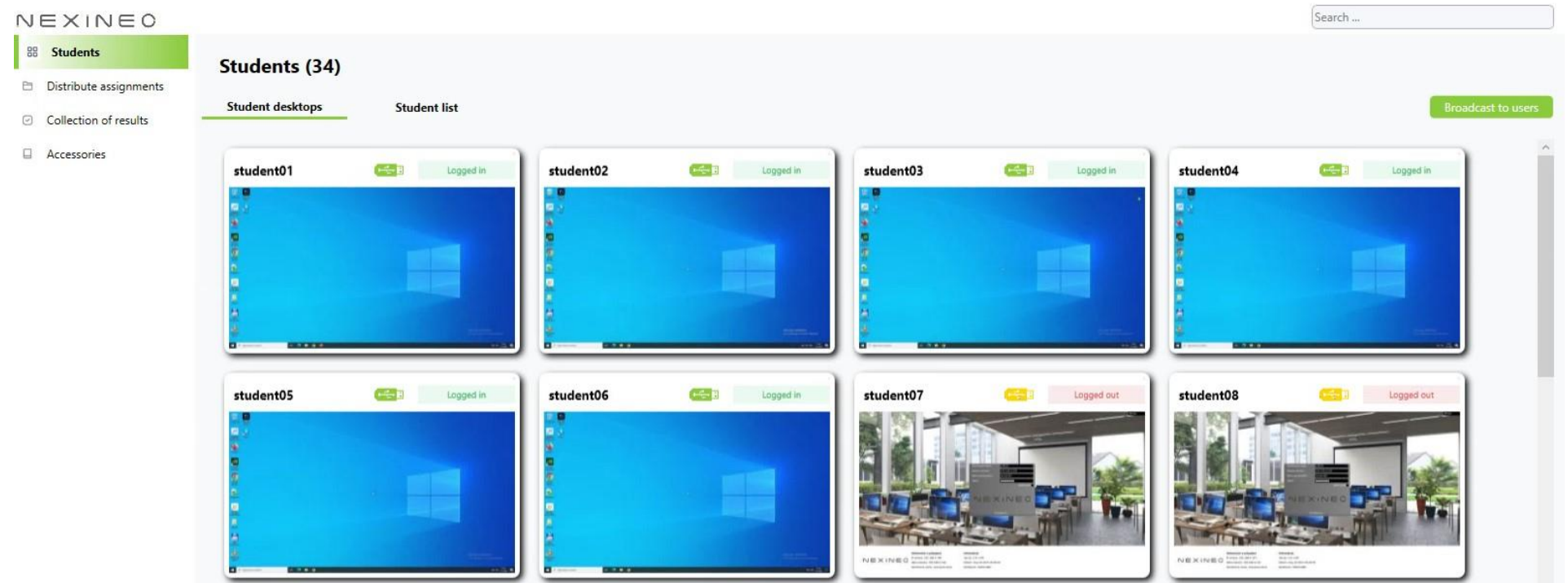
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# THE STUDENTS TAB

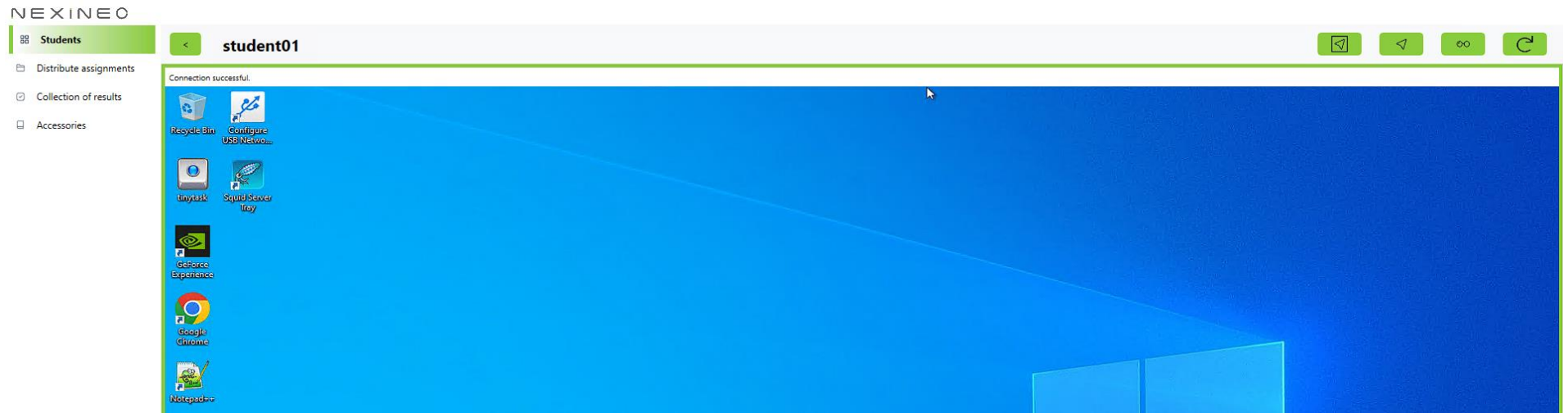
## Student desktops



When you launch the application, the Students tab opens. In this tab you can see a preview of all students.

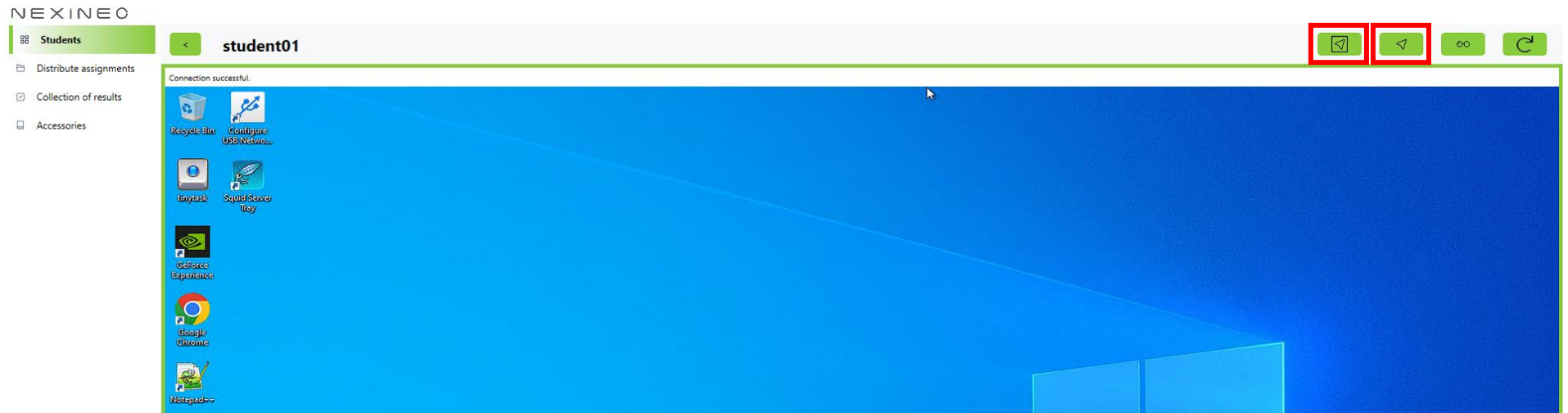
With logged-out students, you will see the login screen in the preview (e.g. student01). If the student is logged-in you can see the preview of his/her desktop (e.g. student02). Students with the NEO device turned off are not displayed by the NEXI Board console.



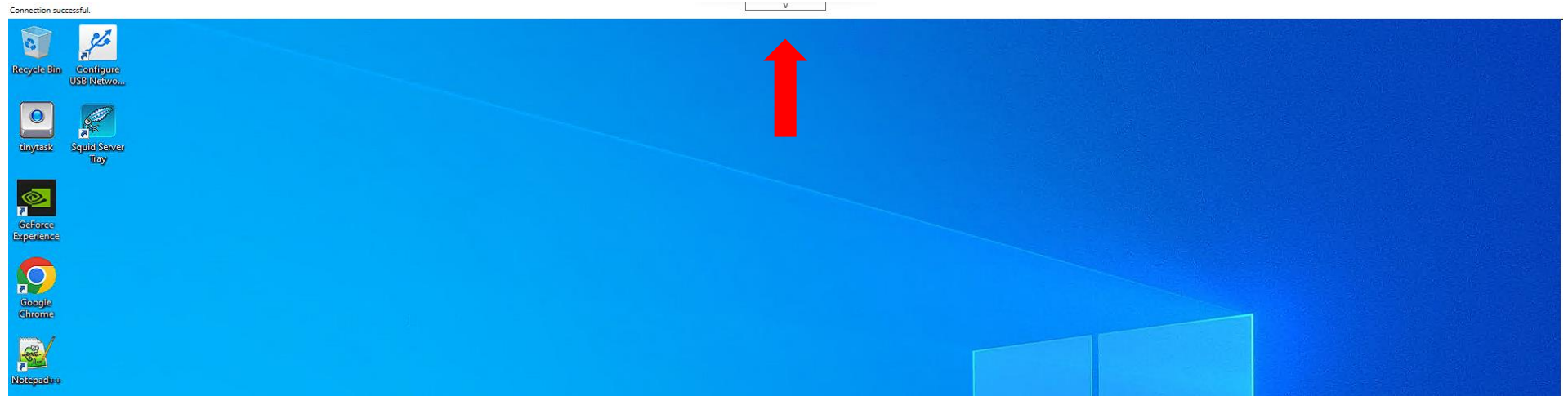
Double-click the preview of a logged-in student to see their desktop in real time.



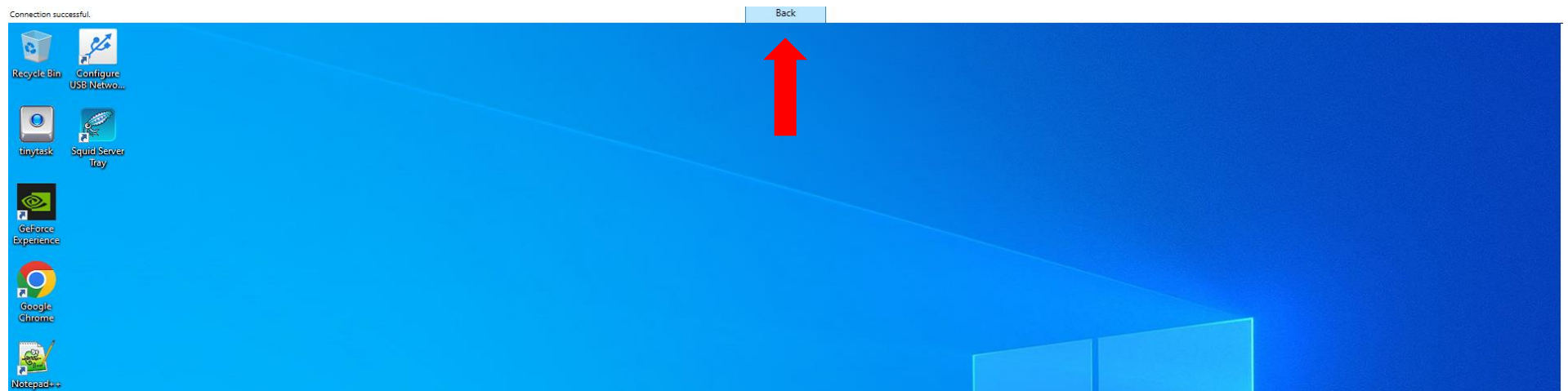
To activate student control, click  , to control the student in full-screen mode, click  .




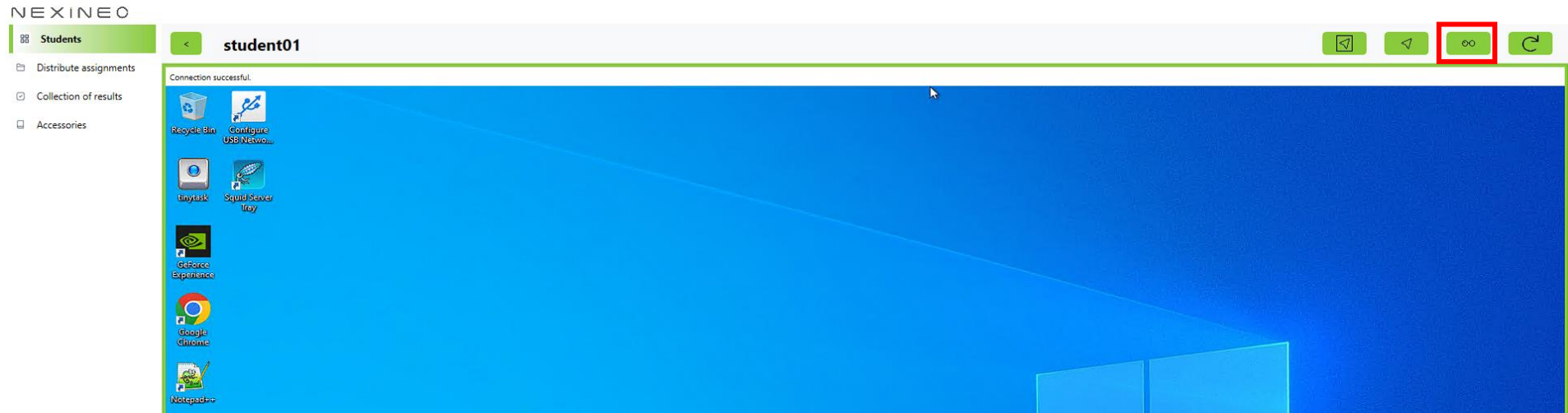
To exit the full-screen mode, click the **"Back"** button, which will appear when you hover the mouse above the arrow pictogram in the centre of the top edge of the screen.



Clicking the **"Back"** button will take you back to the student tracking mode.



The  button is used to track student work in full screen mode. In this case, you are not controlling the student.





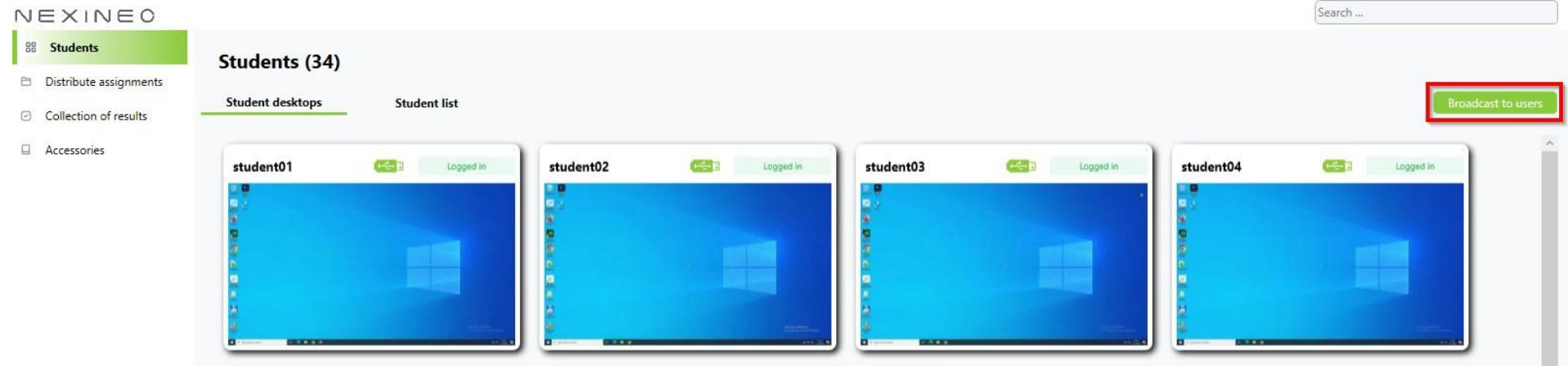
# Search

This feature is used to find a student or a group of students based on a part of their login name.

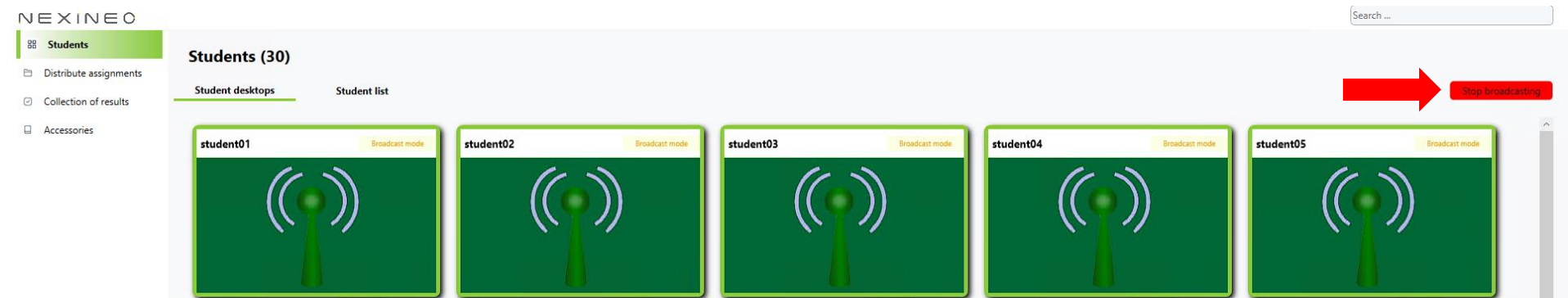
The screenshot displays the NEXINEO management interface. At the top left, the logo 'NEXINEO' is visible. Below it, a sidebar menu includes 'Students' (highlighted in green), 'Distribute assignments', 'Collection of results', and 'Accessories'. The main area is titled 'Students (34)' and has two tabs: 'Student desktops' (active) and 'Student list'. A search bar at the top right contains the text 'Search ...' and is highlighted with a red border. A green button labeled 'Broadcast to users' is located in the top right corner of the main area. The central part of the interface shows a grid of eight student desktops, labeled 'student01' through 'student08'. Each desktop is a Windows 10 environment. The status of each student is indicated by a small icon and text: 'student01' through 'student06' are 'Logged in' (green status), while 'student07' and 'student08' are 'Logged out' (red status). The desktops for 'student07' and 'student08' display a different background image of a classroom with computers and a screen.

## Broadcast to users

You can start broadcasting to users in the "Students" tab. Broadcasting to users displays the teacher's desktop on selected student stations. Use the keyboard shortcut "CTRL+A" to select all students or hold down "CTRL" and click on individual students to select specific students to broadcast to. Click "**Broadcast to users**" to start broadcasting.



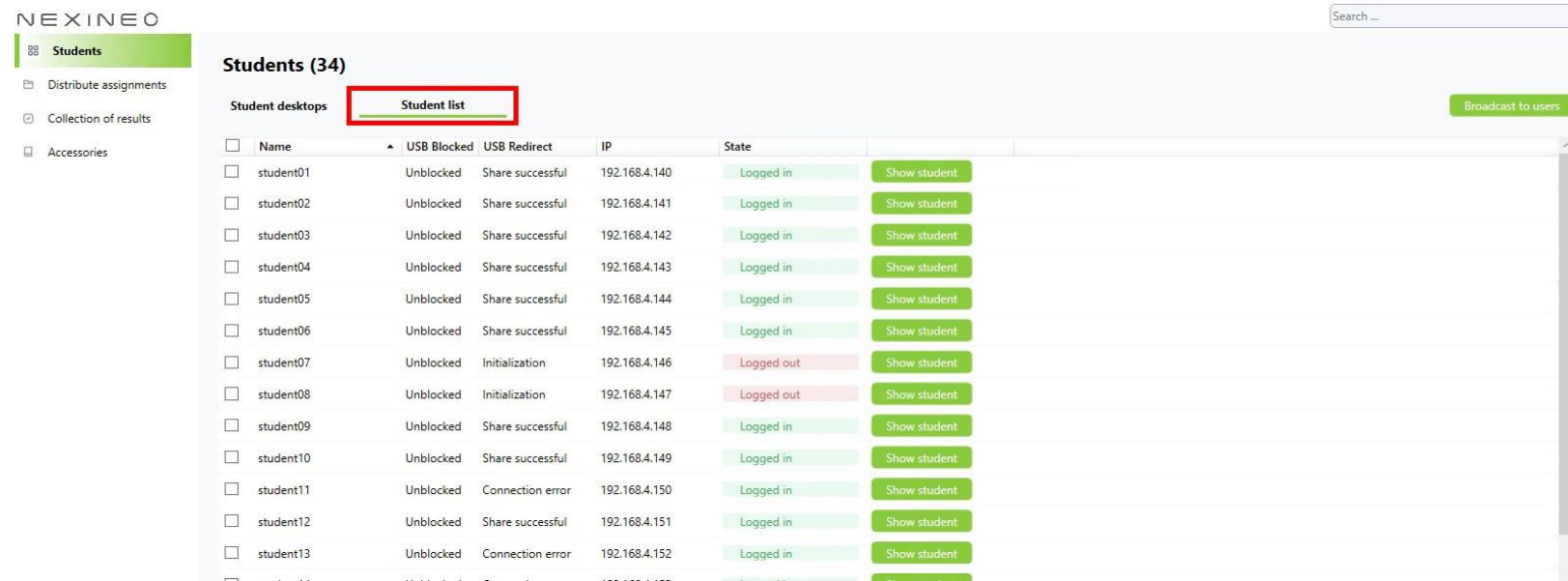
While in the broadcasting mode, the student's desktop preview will show a transmitter icon. While broadcasting to users, students cannot control their devices. To stop broadcasting click "**Stop broadcasting**".





# Student list

On the "Student list" tab you can see the students in text view.



Right-clicking a student will display a context menu with the following options:

- Log out user
- Disconnect user
- Log in user
- Restart the client
- Turn off the NEO device
- Edit configuration
- User details
- Control user
- Send a message
- User folder
- Start desktop broadcasting
- Stop desktop broadcasting
- Block USB devices
- Unblock USB devices
- USB sharing On/Off

### Log out user

Logs the user out of Windows (this feature exits all current work and applications).

### Disconnect user

Disconnects the user from Windows and displays the login screen (after logging back in the user can resume where he/she left off).

### Log in user

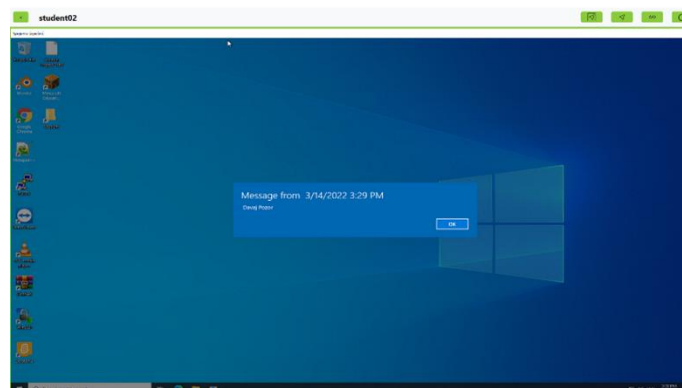
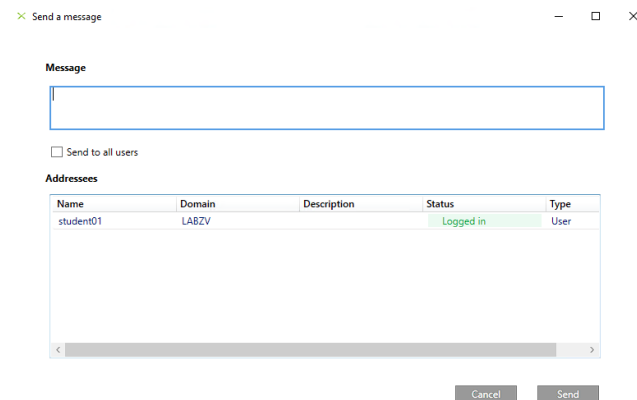
Logs the user into Windows.

### Restart the client

Restarts the user's NEO device.

### Send a message

Sends a message to the selected students. A message will be displayed on the students' screen and will remain displayed for 1 minute or until the student confirms it by clicking "OK".



### Turn NEO device off

Turns off the user's NEO device.

### Edit configuration

Allows you to set the client login credentials. This feature is disabled in the teacher account.

### User details

Opens a preview of the user's desktop.

### Control user

Allows you to control the selected us

**User folder**

Displays the selected user's folder.

**Start desktop broadcasting**

Starts broadcasting to selected users.

**Stop desktop broadcasting**

Exits broadcasting mode for all users.

**Block USB devices**

Disables the USB connectors of the user's NEO device. Input devices such as the mouse and the keyboard have an exception and cannot be blocked.

**Unblock USB devices**

Enables the USB connectors of the NEO device.

**USB sharing On/Off**

Used to enable or disable USB Forwarding on the selected client.

**Bulk features**

The features specified above can apply to multiple users at a time. To use the feature in bulk, select the required users prior to using the feature.

Use the keyboard shortcut "CTRL + A" to select all users or hold down "CTRL" and click individual students to select specific users.

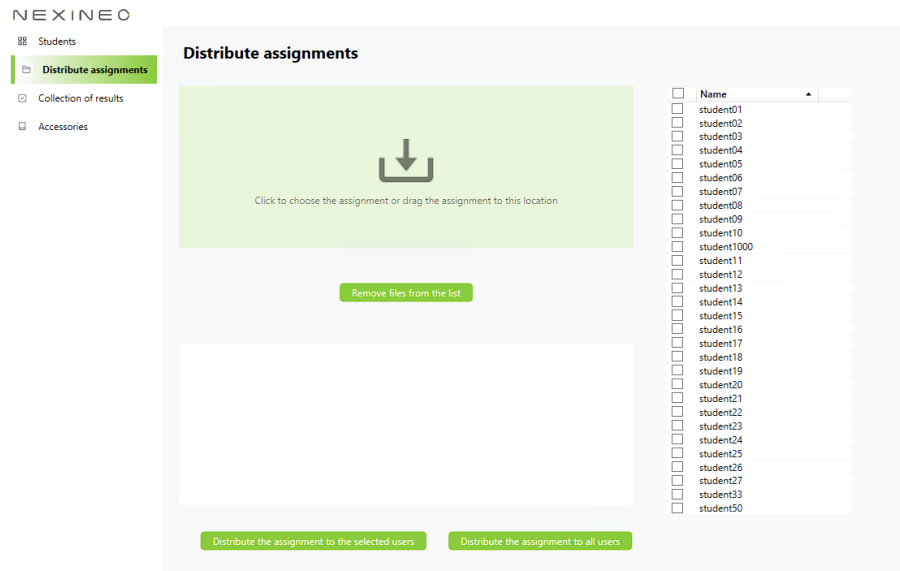
# THE ASSIGNMENT DISTRIBUTION TAB

This feature is used to distribute selected files (e.g. work assignments) to selected students. Each student has a **"Student"** folder on their desktop. In this folder they will find the assignments that have been handed out.

## Using the feature:

1. Drag the assignment file into the green box. You can also select a file by clicking the green box and selecting the desired files.
2. To remove the selected files from the list click "Remove files from list".
3. To send the selected files to all users click "Distribute the assignment to all users". To send the selected files to the selected users, click "Distribute the assignment to the selected users".

**Attention! If you select too many files or the files are too large, the file distribution may take a long time or jeopardize the stability of the Windows Server operating system!**



# THE COLLECTION OF RESULTS TAB

Each student has a "**Student**" folder on their desktop where they can find the assignments that have been handed out. To submit an assignment, they need to move the completed assignment to the "For Submission" folder located in the "**Student**" folder.

1. Select the folder to which you want to save the collected results.
2. Click "**Download and delete files**" to download the students' completed assignments to the selected folder. After this, students cannot access the assignments anymore.
3. The "**Delete files**" button will permanently delete the completed assignments.

NEXINEO

- Students
- Distribute assignments
- Collection of results**
- Accessories

**Collection of results**

C:\Users\ucitel\Documents

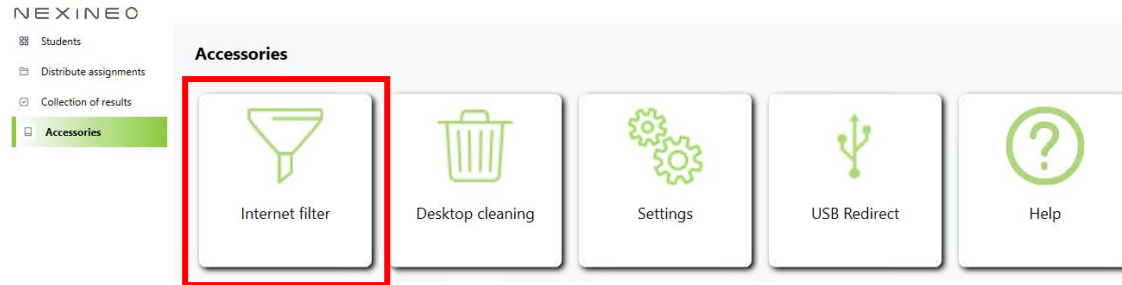
Download files from user folders

# THE ADD-ONS TAB

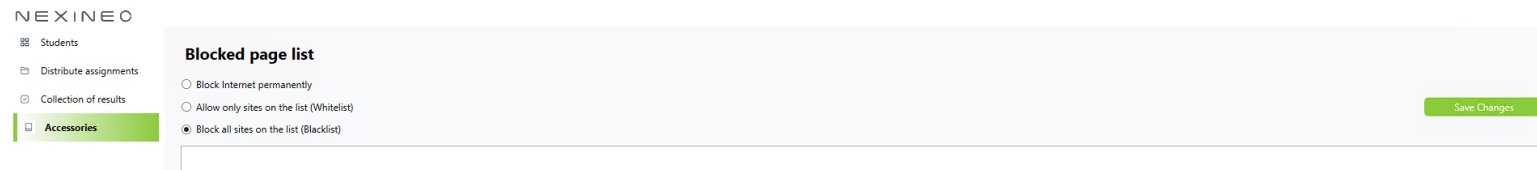
## Internet filter

Restricts student access to specific websites.

Select Internet filter on the Add-ons tab



The Internet filter offers several ways to block Internet access.



**Block Internet permanently** – blocks student access to all websites.

**Allow only sites on the list (Whitelist)** – allows access only to the websites included in the list.

**Block all sites on the list (blacklist)** – blocks access to all websites included in the list.

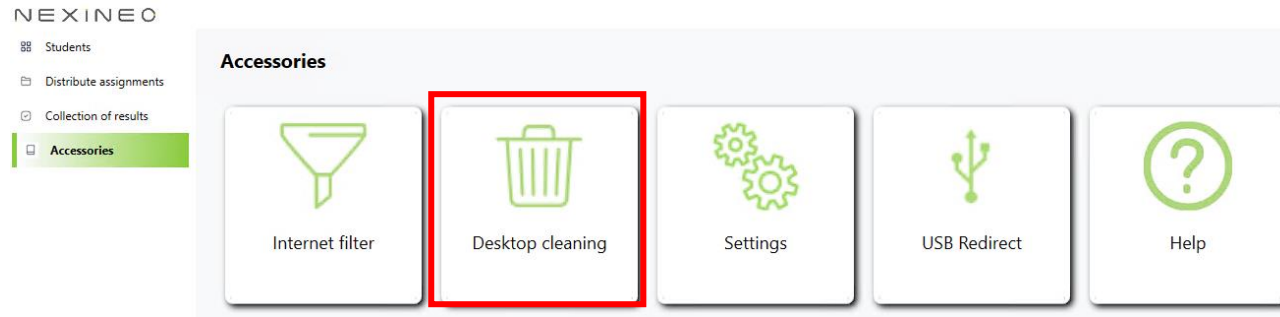
Enter the pages in the list as follows: "facebook.com". Each additional website must be entered on a separate line (see the figure above).

Confirm the blocking by clicking "**Save Changes**".

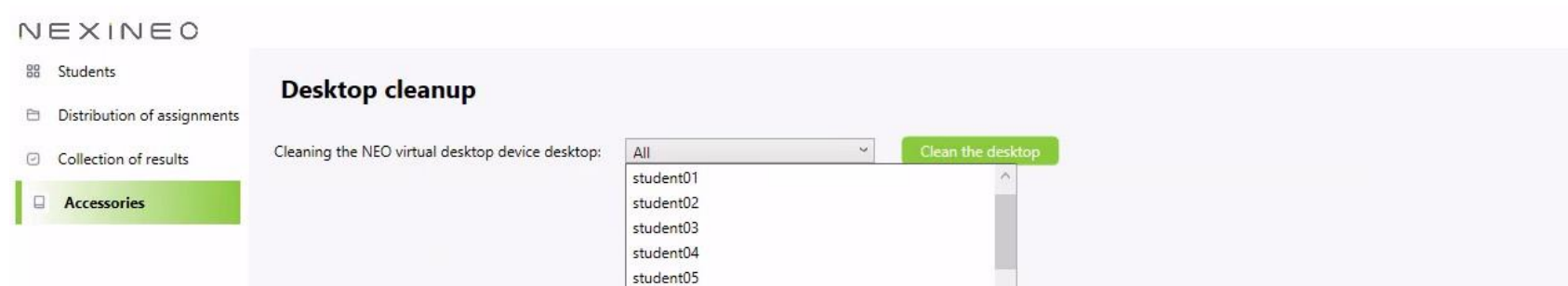


# Desktop cleanup

Deletes all files saved by the student on the desktop. This does not delete the default programs available to all students on their desktops.



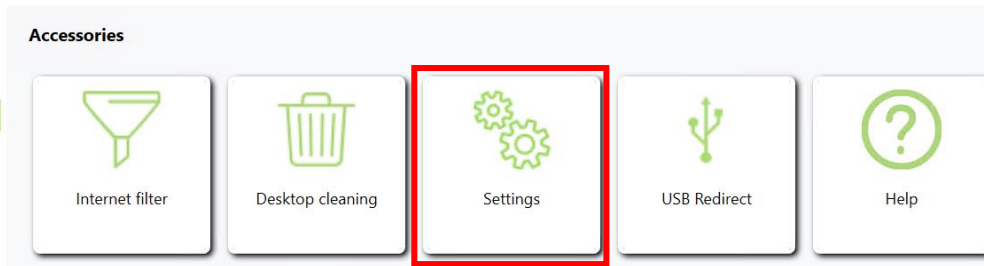
Select the user whose desktop you wish to clean and click "**Clean the desktop**". You can apply this feature to all users by selecting "**All**" from the drop-down menu.



# Settings

NEXINEO

- Students
- Distribute assignments
- Collection of results
- Accessories**



## Language

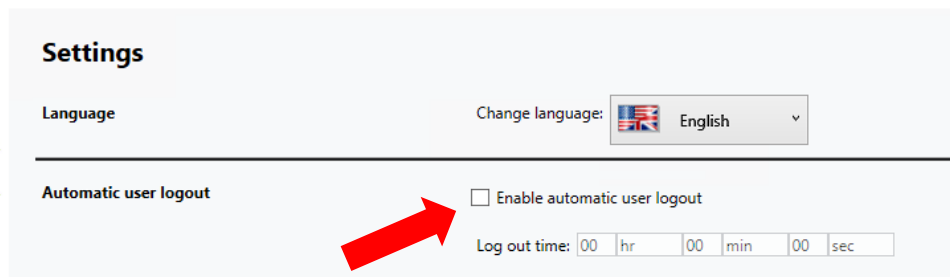
Changes the console language to the one selected from the list. The change will take effect after restarting NEXI Board.

## Automatic user logout

Logs out all users at the preset time. To activate the feature, you need to select **"Enable automatic user logout"**.

NEXINEO

- Students
- Distribute assignments
- Collection of results
- Accessories**



Changes must be saved by clicking **"Save settings changes"** at the bottom of the screen.

## CONTACT INFORMATION

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